

Curriculum Vitae



Tarek Fathy Hassan Ali

Personal Data: -

Date of Birth: 19th Oct. 1969

Place of Birth: Aswan, Egypt.

Nationality: Egyptian.

Marital Status: Married

Military Status: Exempted.

Home Address: 49 Makah St. El-Saudi Buildings - New Maadi – Cairo.

Home Tel: 27024917

Mobile: 01124243388

E-mail: tarek.fathy88@yahoo.com

Education: - 1992

Bachelor of Commerce, Accounting Major.- Ain Shams University

Courses: -

- Leading by values – Greek Camp
- Drive performance - Logic
- Computer application - Egyptian Banking Institute.
- English Language - Egyptian Banking Institute
- Store & Purchasing - Ministry Of Factory.

Extra Qualifications: -

- Use and application of personal computers (MS Excel - MS Word - Internet)
- Strong negotiation and interpersonal skills.
- Many courses at Banking institute, Ministry of industry & British Council
- Full clean Egyptian driving license.

Career Objective: -

Working in Career (Real Estate – Food & Beverage - Banking) developing my economic & accounting knowledge and skills, also improve my interpersonal skills.

Working in Equation Committee (Equation core system is a product of Misys International UK) under the umbrella of IT Department to apply the new bank computer system in all bank branches improves my knowledge.

Working in ERP system under the umbrella of IT Department to apply the new system in all SED branches improves my knowledge.

Current Job: -

- *From January 2018 till now*
Saudi Egyptian Developers (SECON) - Assistant General Procurement Manager
- *From April 2012 till March 2017*
K & K Trading Co. - Egypt - Purchasing Manager
- *From April, 2010 till March 2012*
I.C. Group (Real Estate Co.) – Purchasing Manager
- *From July, 1993 till March 2010*
Ahli United Bank (Egypt) – Purchasing Supervisor

➤ **Attached: -**

- Certificates

- **The business that I do is:**

- preparing all documents related to tenders and various practices
- Preparing letters of attendance of contractors to submit their bids in various works
- Making notes for forming committees, whether to open envelopes or decide on them
- Unpacking and compiling the bids received from contractors and making a financial evaluation of them and their suitability for value the estimate set by the technical department and its decision after reviewing the technical evaluation prepared by the engineer / technical member of the committee.
- Preparing notes for opening envelopes as well as decision notes, in preparation for taking approvals from the financial authorities in accordance with the financial authorities granted, whether by presenting it to CEO or on the Board of Directors
- Preparing some attribution orders and some work orders, as well as some contracts for contractors' completion of signature procedures from all parties, with final guarantees requested from them
- Making letters of acceptance and return of the primary and final insurances and the advance payment after the awarding procedure.
- Preparing the statements of the work that took place during the month and providing the financial department with them periodically for all business that was offered during the period.

- Carrying out the work of addressing contractors and consultants on various issues, whether through E-mail, fax or speak to them by phone.
- Carrying out price placement work for practices or tenders in the event of a discount rate in preparation for the final price and offer
- Keeping records of internal correspondence between the decision committee and the various departments and sites
- Received orders from the various branches and departments
- Get quotations for companies specialized in this area
- Preparation of the necessary financial approvals for the award of supply
- Follow-up to issue the necessary orders for the supply companies
- Continue the process of supply and specifications required
- Follow-up to receive requests and stores introduced to the Co. and interviewed authorizations contained
- Follow-up delivery of applications to branches or departments to request payment
- Work for the adoption of the expense of the exchange Almtzhqat Moridn
- **Follow-up stores:**
- Do some work on the store inventory sudden Co. publications for inventory control and follow up
- Follow-up stocks various items of stores with official store and find out their suitability

CERTIFICATE OF ATTENDANCE



THIS CERTIFICATE IS PROUDLY PRESENTED TO

Tarek Fathy

For Having Successfully Completed



Nehal Eltawel

Program Instructor

November 18th & 25th, 2023

Date



السعودية المصرية
للتعمير

شهادة تدريب

تشهد الشركة السعودية المصرية للتعمير

بأن السيد / طارق فتحي حسن علي

قد حضر برنامج تدريب مهارات العرض والتقديم و مدتها ٢١ ساعة
وذلك في الفترة من أكتوبر ٢٠٢١ حتى نوفمبر ٢٠٢١

قطاع الثروات البشرية والمؤسسية / هيئة الأمين

المدرّب / د.شاهر شهدي

التوقيع

التاريخ



شهادة تدريب

تشهد الشركة السعودية المصيرية للتعمير

بأن السيد / طارق فتحي حسن

قد حضر برنامج تدريب القيادة بتفعيل القيم المؤسسية

ومدتها ٢٠ ساعة

وذلك في الفترة من ٢٠٢٢/١٠/١٣ حتى ٢٠٢٢/١٠/١٩

رئيس قطاع
الثروات البشرية والمؤسسية
هبة الدين

المدرّب

نظام شهدي



الجمعية المصرية
للتعمير

شهادة تدريب

تشهد الشركه السعوديه المصريه للتعمير

بأن الاستاذ/طارق فتحي حسن علي

قد حضر برنامج تطوير المهارات القيادية الحديثه و يشمل ثلاث دورات تدريبية:

ادارة التغيير و مدتها 21 ساعة، أساسيب القيادة الحديثه و مدتها 21 ساعة و إدارة الأداء و مدتها 21 ساعة
و ذلك في الفترة من أغسطس 2021 حتى سبتمبر 2021

قطاع الثروات البشرية و المؤسسية/ هبة الأمين

المدرّب / د.شاهر شهدي

التوقيع

التوقيع

Certificate of Recognition

Tarek Fathy

Ahli United Bank (Egypt) is pleased to present to you this certificate for your great efforts and remarkable contribution during the re-branding phase of the bank in Egypt

**Thank you for your commitment, support
and hard work**


James Goold
CEO & Managing Director



Shafqat Anwar
Chairman
Re-branding committee



البنك الأهلي المصري

ahli united bank

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Tarek Fathy Hassan

Ahli United Bank (Egypt) is honored to present to
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Department and Data Center move to the Head
Office at the World Trade Center

***Thank you for your commitment, support
and hard work***



Shafqat Anwar
Chief General Manager
Finance, Risk & Operations



البنك الأهلي المتحول

ahli united bank



البنك الأهلي المتحد

ahli united bank

Certificate of Attendance

This is to certify that

Mr. Tarek Fathi Hassan Ali

Has successfully completed

"Introductory Anti Money Laundering Program"

Held at ahli united bank - Egypt
On 10th January 2009

Head of Compliance
Mohamed Abdel Kader

Head of Human Resources
Aly M. Orensa



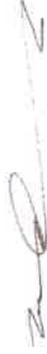
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ahli united bank

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Mohamed Abdel Kader



Head of Human Resources
Aly M. Orensa

٣٠٠٢٩٥١٩

١٥

بسم الله الرحمن الرحيم

البنك المركزي المصري

المعهد المصرفي

شهادة

٠٠٢٩٥١٩

يشهد المعهد المصرفي بأن السيد / طارق فنجي حسن علي

الذي يعمل بـ بنك الدلتا الدولي

أتم متطلبات برنامج الجداول الإلكترونية - تمهيدى

وذلك خلال الفترة من ١ / ٨ / ١٩٩٩ / ٥ الى ٨ / ٨ / ١٩٩٩ / مدينة القاهرة

عدد ساعات البرنامج ١٥

وهذه شهادة من المعهد المصرفي بذلك

بإصدار

رئيس مجلس الأمناء

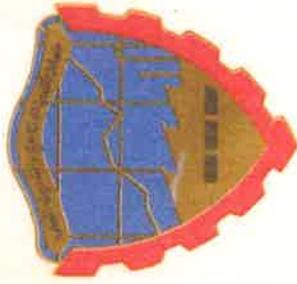
ستوى محمد نوري

المدير التنفيذي

السجل
البريد الإلكتروني



وزارة الصناعة
صلى الكفاية الإنتاجية والتدريب المهني
الإدارة العامة للكفاية الإنتاجية



شهادة

تشهد المصلحة بأن السيد / طارق قنسى
شركة / بنك الدنيا الدولي
طيارق قنسى
بنك الدنيا الدولي

قد حضر دورة التدريب في برنامج / تنظيم المشاريع ورائحة المخزون
الذي عقد في الفترة من ١٢ / ١٩١٤ / ١٧ إلى ٧ / ١٩١٤ / واجتاز البرنامج بنجاح

المدير العام

